

Step 01

If you need to enter or leave the Tyson's Corner Office at any time on weekends or between 9PM and 6AM on weekdays and holidays, you need to disarm and re-arm the alarm. Note that you must also enter and exit through the main entrance.

Check the alarm status to ensure the alarm is Enabled/ Disabled
If you are entering, disarm the alarm if it is enabled.



Step 02

If you are leaving, ensure no one is in the suite before you re-arm the alarm.

Press Arm / Disarm
Enter the last 3 or 4 digits on access card

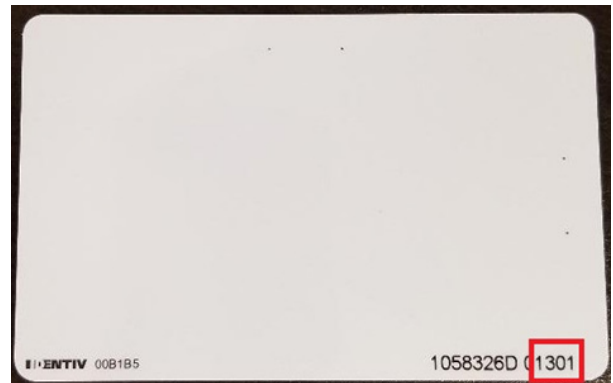
Step 03

If card is under 1000, enter last 3 numbers

If card is over 1000, enter last 4 numbers

Press 'Enter'

If successful, the screen should read 'Disarmed'



Step 04

Please remember to rearm when leaving the facilities! To rearm, repeat the steps above.

You will have 60 seconds to vacate the premises once code is entered!

If you are stuck and in need of assistance please submit a help desk ticket to HELPDESK@TRIAFED.COM and a technician will reach out.